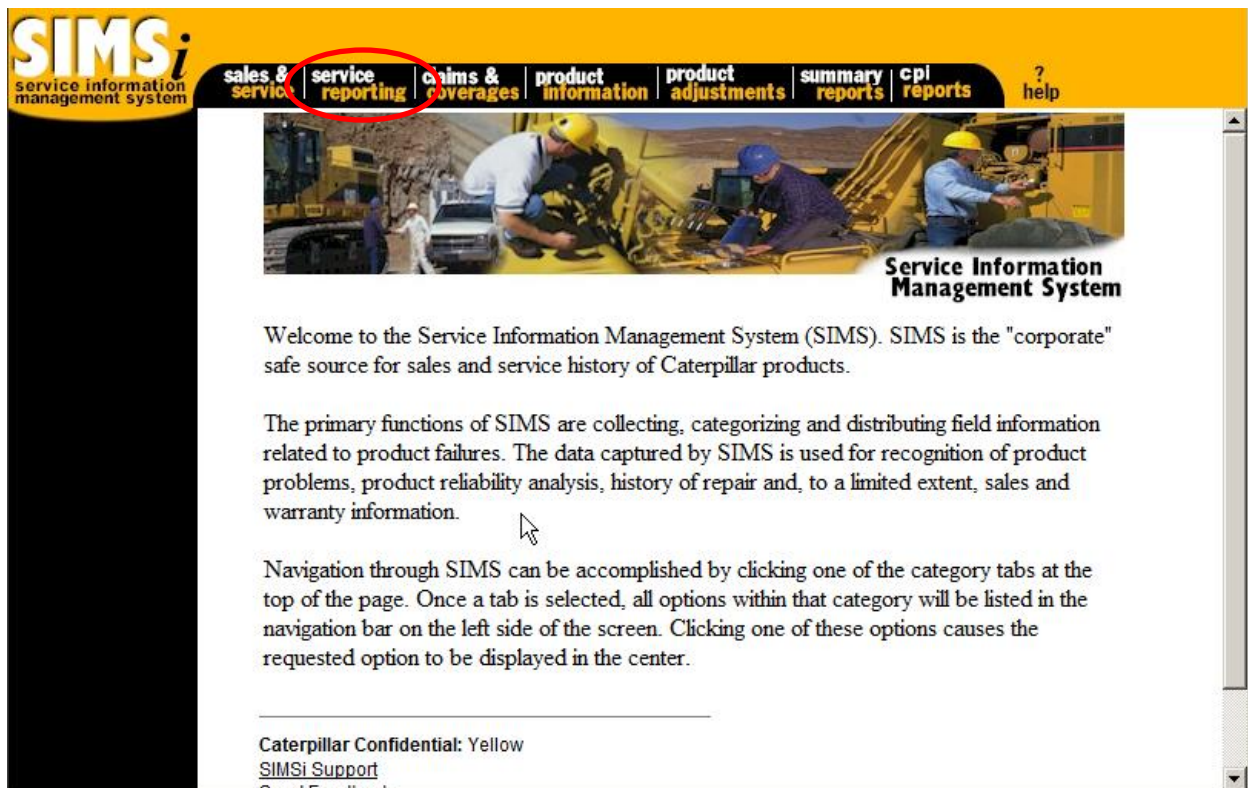


Instructions for viewing engine/genset inspection forms (Certification Worksheets) in the Service Information Management System (SIMS)

Introduction: Dealers are required to perform and complete an inspection form and upload that form to Quote Plus when purchasing certain types of coverage. The inspection form is passed from Quote Plus to SIMS where it may be viewed by dealers when performing service work. Below are the instructions to locate the inspection form in SIMS.

Step 1: Log in to SIMS at <https://sims.cat.com>


Step 2: Select “Service Reporting” from the top navigation bar



Step 3: Select “View Service Document” from the left navigation bar

SIMS*i*
service information management system

sales & service | service reporting | claims & coverages | product information | product adjustments | summary reports | cpi reports | ? help



Service Information Management System

The Service Reporting tab contains all the options that are necessary for reporting services on Caterpillar products. This tab also includes an option to validate the part and group numbers and an option to match codes that equate to one another.

View Service Document

Report Service
Report Service Letter
Service Reporting Errors
Service Reporting Documentation
Add Service Document
View Service Document
Add ECM Download
View ECM Download
Validate Part or Group Number
Equate
Service Reporting Statistics

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Step 4: Enter Serial Number

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sales & service | service reporting | claims & coverages | product information | product adjustments | summary reports | cpi reports | ? help

View Service Document

Find service Document where:

Repairing Dealer: is equal to Include related dealers.

Work Order: is equal to

Dealer Claim: is equal to


Service Claim: is equal to

Serial Number: is equal to Cat Non-Cat

Part Number: is equal to Cat Non-Cat

Group Number: is equal to Cat Non-Cat

Serial Number Prefix: is equal to

Manufacturer Model: is equal to 

Rows to display:

[Clear All Fields](#) [Preferences](#)

Search

Step 5: Click Search

Step 6: Click View

The screenshot shows the SIMSi Service Documents interface. The top navigation bar includes links for sales & service, service reporting, claims & coverages, product information, product adjustments, summary reports, and cpi reports. The main content area is titled 'Service Documents' and contains a table with one data row. The 'View' button in the first column of the table is circled in red. A tooltip for 'Repairing Dealer' is visible over the table header.

SIMSi
service information management system

sales & service | service reporting | claims & coverages | product information | product adjustments | summary reports | cpi reports | ? help

Service Documents

[Check All](#) [Clear All](#) [View Excel Report](#)

First Prev Next Last 25 Rows

1 results found, displaying 1 to 1

			Repairing Dealer	Serial Number	Part Causing Failure	Group Number	Repair Date	Work Order Number	Dealer Claim	Service Claim	Description
<input type="checkbox"/>	View	Download	A2FL	MXS97381	No Part Number	7518	19Jun2012	N/A			CERTIFICATION WORKSHEET

[Check All](#) [Clear All](#)

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